

Wrightwood Estate Inc. dba The Pines
202 Cascade Ave Ste. B Hood River, OR 97031
541-993-8301

Event Site Agreement

Renter:

Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Type of Event: _____

Date and Time of Event: _____

Special Event Fees:

Events starting during business hours \$1,000

Events starting after 5 p.m. \$350

The Site Fee Includes:

800 square foot Tasting Room and 400 square foot Reserve Room

Use of Tasting Room Furniture

Deposit Requirements:

To secure your event site, a 50% non-refundable deposit will be due upon booking your event with The Pines.

Payment:

Remaining balance for site rental must be paid in full by the start of event.

Pre-purchased wine must be paid for in full by the start of event.

General Information:

Maximum capacity is 60 people

Renter is responsible for providing all linens and decorations.

All items brought on property the day of the event must be removed at the completion of the event

All deliveries must be made during business hours on the day of event ONLY

Set up time begins 3 hours prior to start of event.

Music must stop by 9 p.m.

NO outside food and drink are allowed without prior approval by The Pines.

Completion of event **and all clean-up** must happen by 10 p.m.

Service:

Bartending is provided by The Pines at \$20.00 per hour per server (2 server minimum)
18% Service charge is added to all beverages

Liability:

Any physical damage to the facility (including contents) will be paid for by Renter.

Wine:

The Pines wine is poured exclusively for event
All wines are subject to availability
NO outside beverages allowed

Pre-purchased Wines:

Pre-purchased wine is available at a minimum of 2 cases (24 bottles)
Wine bought prior to event will receive a case discount of 15% and must be paid for by the night of the event.
Any wine not poured through must be taken home the night of the event.

Wine Pricing by the Glass:

White Wine \$5
Red Wine \$6 and up

Beer/Sodas/Water by the Glass:

Beer between \$3-5
Coke, Diet Coke, Sprite \$1
Bottled Distilled Water \$1
Sparkling Water \$3

Renter

Date

The Pines

Date